

SNAAP (SPECIAL NEEDS ADVISORY AND ACTIVITIES PROJECT)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

SNAAP (SPECIAL NEEDS ADVISORY AND ACTIVITIES PROJECT)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

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OFFICERS AND ADVISERS

Trustees

Marilyn Smalley	Chair
Vanessa Boukharouba	Vice Chair
Paula Richardson	Treasurer
Lisa Whiteing	
Sarah Whitney	
Serena Kemp	Secretary

Charity No. 1107944

Independent Examiner

J E Sherwood ACA
Larkings (S.E.) LLP
Chartered Accountants
31 St George's Place
Canterbury
Kent CT1 1XD

Bankers

Lloyds TSB plc
49 High Street
Canterbury
Kent CT1 2SE

Correspondence Address

SNAAP
Windchimes
Reynolds Close
Herne Bay
Kent
CT6 6DS

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2011**

The Trustees of the Charity present their annual report and financial statements for the year ended 31 March 2011.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in January 2005.

Governing document

The Charity is governed by a trust deed dated 14 December 2004.

Objects of the Charity and Principal Activities

The Charity's objects are principally for the relief of children and young persons with disabilities or special needs, living in the Canterbury, Whitstable or Herne Bay area, by the provision of information, advice and support to their parents, leisure activities for the children and young people and such other charitable activities as the committee in their absolute discretion shall decide.

Summary of the main activities undertaken for the public benefit in relation to these objects

SNAAP's charitable purposes are for the public benefit and fall within the description "*the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage*" in the Charities Act 2006.

In planning our activities we keep in mind the Charity Commission's guidance on public benefit and ensure that, through regular consultation with our service users, we provide services that meet their needs.

Our focus remains on providing leisure and social activities for disabled children and young people and support and information to their parents and carers.

We seek feedback from our families continuously and this, along with monitoring and evaluation of our activities, ensures that our work remains focused on our stated aims and objectives and also proves we are providing high quality services.

We also ensure that the whole families' needs are taken into consideration, including non-disabled siblings when organising events.

We ask families to pay a small fee for some of SNAAP's activities as a contribution towards costs but if a family is unable to pay due to its financial circumstances we make sure the service is still available to them.

SNAAP works with a wide range of members of the public such as professionals, supporters, funders, interested parties and volunteers and, therefore, also benefits the general public.

Organisation Structure

The Charity is controlled by the Trustees who delegate the day to day running of the Charity to the Project Manager.

Achievements

SNAAP has continued to develop the range of services offered to children, young people and their parents.

By being based at Windchimes, a dedicated disabled children's centre, the demand on our information, advice and support services has increased because SNAAP is often called to assist a parent who is visiting the centre. The usage of our Specialist Library of Books and DVD's has increased by being located at Windchimes. With an extensive collection of over 400 books and DVD's the library is an essential resource for all parents, carers and professionals who wish to use it and 115 books and DVD's were loaned in 2010/11.