

SNAAP (SPECIAL NEEDS ADVISORY AND ACTIVITIES PROJECT)

Report and Financial Statements

for the year ended

31 March 2012



SNAAP'S
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

| Contents | Page |
|--|-------------|
| Legal and administrative information | 1 |
| Report of the trustees | 2-5 |
| Accountants report | 6 |
| Statement of financial activities | 7 |
| Balance sheet | 8-9 |
| Notes forming part of the financial statements | 10-16 |

Legal and administrative information

Trustees

Stephanie Swan (Chair)
Vanessa Boukharouba (Vice Chair)
Serena Kemp (Secretary)
Marilyn Smalley
Paula Richardson
Lisa Whiteing
Amanda Hutson
Sarah Whitney

Charity registration no. 1130149

Company registration no. 06800689

Principal office

SNAAP
Windchimes
Reynolds Close
Herne Bay
Kent CT6 DA

Reporting accountant

JP Hobbs FACPA
JP Hobbs Accountants
2 Water Lane
Sturry
Canterbury
Kent CT2 0AW

Bankers

Lloyds TSB
49 High Street
Canterbury
Kent CT1 2SE

Trustees' Report

The trustees of the charity present their annual report and financial statements for the year ended 31 March 2012.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice, "accounting and reporting by charity's" issued in January 2005, and the Companies Act 2006.

Governing document

The Charity is governed by a Memorandum and Articles of Association adopted on 22 June 2011 prior to this the Charity was governed by a trust deed dated 14th December 2004. The Charity is constituted as a charitable company limited by guarantee reg. no. 06800689.

Objects of the Charity and Principal Activities

The charity's objects are principally for the relief of children and young persons with disabilities or special needs, living in the Canterbury, Whitstable or Herne Bay area, by the provision of information, advice and support to their parents, leisure activities for the children and young people and such other charitable activities as the committee in their absolute discretion shall decide.

Summary of the main activities undertaken for the public benefit in relation to these objects

SNAAP's charitable purposes are for public benefit and fall within the description "*the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage*" in the Charity's Act 2006.

In planning our activities we keep in mind the Charity Commission's guidance on public benefit and ensure that, through regular consultation with our service users, we provide services that meet their needs.

Our focus remains on providing leisure and social activities for disabled children and young people and support and information to their parents and carers.

We seek feedback from our families continuously and this, along with monitoring and evaluating our activities, ensures that our work remains focused on our stated aims and objectives and also proves we are providing high quality services.

We also ensure that the whole family's needs are taken into consideration, including non-disabled siblings when organising events.

We ask families to pay a small fee for some of SNAAP's activities as a contribution towards costs but if a family is unable to pay due to its financial circumstances we make sure the service is still available to them.

SNAAP works with a wide range of members of the public such as professionals, supporters, funders, interested parties and volunteers and, therefore, also benefits the general public.

Organisation Structure

The Charity is controlled by the Trustees, who delegate the day-to-day running of the Charity to the Project Manager.