



SNAAP

(Special Needs Advisory and Activities Project)

Annual Report and Accounts 2010-11



Registered Charity No. 1107944



A parent led charity that provides a range of services all year round for children and young people with disabilities ranging from learning and physical difficulties to Autistic Spectrum Disorders.

SNAAP
Windchimes
Reynolds Close
Herne Bay
Kent
CT6 6DS
Tel: 01227 367555
E-mail: info@snaap.org.uk
Website: www.snaap.org.uk

- Advice, Support & Information
- Specialist Talks and Training
- Resource Directory for East Kent
- Library of Specialist Toys, Book & DVD's
- Zone-Out Youth Club
- ZAG (Zone-Out Action Group)
- Inclusive Us Youth Club
- Sports Club
- School Holiday Activities
- Stay & Play
- Weekend trips & Sleepovers

Legal Status

SNAAP (Special Needs Advisory & Activities Project) was formed in 2003 and was registered as a charity by the Charities Commission on 3rd February 2005 (Registered Charity No. 1107944). Special Needs Advisory & Activities Project has continued to be known as 'SNAAP' and that acronym has been used throughout the report.

Relevant Information

Registered Office and Operational Address

Windchimes, Reynolds Close, Herne Bay, Kent CT6 6DS

Accountants

Larkings, Chartered Accountants, 31 St George's Place, Canterbury CT1 1XD

Bankers

Lloyds TSB, 49 High Street, Canterbury, Kent CT1 2SE

Insurance Advisors

Keegan & Pennykid (Insurance Brokers) Ltd, 50 Queen Street, Edinburgh EH2 3NS

Solicitors

Edward Savory, Leathes Prior, 74 The Close, Norwich, Norfolk, NR1 4DR

Trustees (for 2010/11)

Marilyn Smalley (Chairperson)

Vanessa Boukharouba (Vice Chairperson)

Paula Richardson (Treasurer)

Sarah Whitney

Lisa Whiteing

Serena Kemp (Secretary)

Staff

Carrie Wood, Project Manager, is responsible for the running and development of SNAAP's services. She is the focal point for SNAAP's families and provides a range of services including support, advice and information.

Hester Hathaway, Leisure Events Coordinator, organizes all school holiday activities.

Natalie Simmons, Leisure Development Coordinator, runs clubs and coordinates volunteers.

Trina Mears, Lead Play Support Worker, plans and runs mini-bus days out and after school drop in sessions.

Shelley Hooker, is our part time Finance and Administrator.

A team of Play Support Workers assist with all activities.



Chairperson's report

2010/11 was a truly successful year for SNAAP, but there have been a few changes within the committee. Unfortunately due to personal reasons, I have had to stand down as Chair but will remain a trustee. Vanessa Boukharouba has done a fantastic job of standing in as interim Chair until the election process takes place during the AGM. Also, I am pleased to welcome two new trustees: Stephanie Swan and Amanda Hutson, who are proving to be a great asset to SNAAP'S board.

As a trustee, I have seen many changes within SNAAP, having been there at its conception. SNAAP's first services included: employing one person, Carrie Wood as Project Manager, offering information, advice and support to families, and organising one fun day or activity during each school holiday. Now, we employ 19 staff, run youth clubs, a sports club, offer an activity almost every day of every school holiday including mini bus and special family days out. We still provide information, advice and support to families and have consistently given our families experiences they wouldn't normally have thought they or their disabled child could manage or achieve.

SNAAP's incredible achievements would not have been possible without the support of our many funders. We are extremely grateful for their support to maintain our services for parents and carers of disabled children and in particular would like to thank Canterbury City Council for their continuing support of our core work, and BBC Children in Need for supporting our holiday activities.

Our greatest challenge this year is to raise funds to keep the excellent services going. The current financial climate including government pressure on local authorities to reduce expenditure means that we need to focus more on community fundraising. SNAAP will be doing everything it can to increase income from events and look forward to receiving your continuing support.

I would like to end my report by extending my heartfelt thanks to Carrie and her team of staff and volunteers for their dedication, passion and hard work, as well as the members of the board for their ongoing support and commitment to the project.

Marilyn Smalley
Chair (2004 to 2011)



Achievements

Since 2004, we have helped hundreds of families cope with the difficulties faced by parents and carers of disabled children. The charity currently has over 700 families on its database and every week new families turn to SNAAP for help. Existing families remain with SNAAP because as their children become older they face new challenges. Consequently, there is a continuing need for advice and support.

By being based at Windchimes, a dedicated disabled children's centre, the demand on our information, advice and support services has increased because SNAAP is often called to assist a parent who is visiting the centre.

The usage of our Specialist Library of Books and DVD's has increased by being located at Windchimes. With an extensive collection of over 400 books and DVD's the library is an essential resource for all who wish to use it.

We have now converted the majority of our postal database to e-mail and therefore are able to communicate to families on a regular basis through e-bulletins. This has not only reduced costs related to post and stationery but also enables us to pass on relevant information more quickly.

Our website has been improved and provides up-to-date details of all SNAAP's services including the online Resource Directories for East Kent and Ashford and Shepway, information about volunteering, news, updates and a new Governance section. There is also a facility to donate online and we have developed a second website, fundraising.snaap.org.uk, specifically for fundraising events.

After many years of applying we were delighted to receive 3 years' funding from BBC Children in Need which is paying for staffing for SNAAP's leisure activities. During 2010/11 this funding has enabled us to provide 29 family activities and 78 youth sessions during school holidays. We also received funding from Colyer Fergusson which enabled us to provide even more services including coach trips to Drusilla's and Thames Valley adapted Play Park as well as contribute towards additional activities for the fun fair event.

We have worked in partnership with St Nicholas Special School by arranging family days out including a coach trip to Legoland. We hope to continue this partnership and provide more activities specific to their needs.

Thanks to funding from Kent Youth Service we have been able to provide specific activity sessions for disabled young people aged 11-19 throughout all school holidays. The success of these sessions and increase in the upper age range has resulted in the need to provide activities targeted at the older young people. We plan to address this need during 2012.

Sadly, our annual Christmas Winter Wonderland event was cancelled due to snow, but we re-arranged it in January and with some tweaks (elves were on hand to give out Santa's gifts as the big man himself was now on holiday!), great fun was had by all and the usual Christmas magic was maintained!

Our short break mini-bus days out, which we plan to continue, have provided an invaluable service giving disabled children new experiences and parents and carers valuable respite time. The year's programme ended with a sleepover at The Science Museum in London where 20 children took part in exciting hands-on workshops and slept overnight among the Museum's amazing exhibits!

How Our Services Deliver Public Benefit

SNAAP's charitable purposes are for the public benefit and fall within the description "*the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage*" in the Charities Act 2006.

In planning our activities we keep in mind the Charity Commission's guidance on public benefit and ensure that, through regular consultation with our service users, we provide services that meet their needs

Our focus remains on providing leisure and social activities for disabled children and young people and support and information to their parents and carers. We seek feedback from our families continuously and this, along with monitoring and evaluation of our activities, ensures that our work remains focused on our stated aims and objectives and also proves we are providing high quality services. We also ensure that the whole family's needs are taken into consideration, including non-disabled siblings when organising events.

We ask families to pay a small fee for SNAAP's activities as a contribution towards costs but if a family is unable to pay due to its financial circumstances we make sure the service is still available to them.

SNAAP works with a wide range of members of the public such as professionals, supporters, funders, interested parties and volunteers and, therefore, also benefits the general public.



Services

➤ Advice, Support & Information

Confidential information and support on a wide range of issues such as support at time of diagnosis, help with benefits/DLA forms or providing a listening ear.

➤ Resource Directory

This comprehensive directory of useful contacts and information was funded by KCC Aiming High for Disabled Children and rolled out across the whole of Kent.

➤ Toy Lending Library

A large selection of therapeutic, education and stimulating toys available to borrow at a drop-in sessions run every 4 weeks at Windchimes. Full catalogue of toys is available online.

➤ Library of Books, DVD's and CD's

Available to borrow from the reception area of Windchimes this large selection covers all disabilities and issues affecting them. Also includes a full range of Makaton books and Something Special DVD's.

➤ Zone-Out (youth club)

Held fortnightly in partnership with KCC Youth at their Youth Centre in Whitstable providing a place for young people to make friends, develop new skills and gain independence.

➤ ZAG (Zone-Out Action Group)

Developed to give disabled young people a voice and involve them in shaping both SNAAP and local services.

➤ Inclusive Us (youth club)

Held weekly in partnership with KCC Youth at their Youth Centre in Canterbury and gives disabled young people the chance to integrate with their mainstream peers in a safe, supported environment.

➤ Sports Club

For children aged 8+ years and offers sports such as football coaching, trampolining, Boccia, New Age Kurling and Badminton.

➤ School Holiday Activities

Help during all school holidays and continue to be hugely popular with both parents and children. Activities include family fun time, taster sessions (where disabled children get to try something new such as horse riding, skiing or sailing) as well as days out.

➤ The SNAAP Website

Gives up to date information about all of SNAAP's services as well as an online version of the Resource Directories.



Summary of Financial Statements for year ended 31st March 2011

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2011</u>	<u>Total</u> <u>2010</u>
Incoming resources				
Voluntary income				
Grants	825	84,339	85,164	31,296
Donations	2,463	17,626	20,089	181,395
Activities for generating funds				
Fundraising	2,574	1,207	3,781	672
Investment income	-	-	-	
Total incoming resources	5,862	103,172	109,034	213,363
Less total resources expended	16,666	146,835	163,501	154,172
Net incoming / (outgoing) resources	(10,804)	(43,663)	(54,467)	59,191
Gross transfers between funds	7,094	(7,094)	-	-
Fund balances as at 1 April 2010	20,643	68,689	89,332	30,141
Fund balances as at 31 March 2011	16,933	17,932	34,865	89,332

Summary Balance Sheet

	<u>2011</u>	<u>2010</u>
Fixed assets		
Tangible assets	1,120	1,215
Current assets		
Debtors	428	792
Cash in bank and in hand	40,451	108,072
	41,999	108,864
Less creditors: amounts falling due within one year	7,134	20,747
Net current assets	33,745	88,117
Net assets	34,865	89,332
Funds		
Restricted Funds	17,932	68,689
Unrestricted Funds	16,933	20,643
	34,865	89,332

This financial summary is for information only and may not contain sufficient details to allow a full understanding of the financial affairs of SNAAP. Full financial statements can be provided by application to SNAAP at Windchimes, Reynolds Close, Herne Bay, Kent CT6 6DS.