

Registered number: 06800689
Charity number: 1130149

SNAAP (Special Needs Advisory and Activities Project)
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

For the year ended 31 March 2014

SNAAP (Special Needs Advisory and Activities Project)
(A company limited by guarantee)

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SNAAP (Special Needs Advisory and Activities Project)
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Reference and administrative details of the company, its trustees and advisers
For the year ended 31 March 2014

Trustees

Stephanie Swan, Chair
Vanessa Oakes, Vice Chair
Amanda Hutson (resigned 23 September 2013)
Gordon Johnson
Ruth Stitson (appointed 10 March 2014)
Keith Berry (appointed 25 June 2013, resigned 1 June 2014)

Company registered number

06800689

Charity registered number

1130149

Registered office

Windchimes
Reynolds Close
Herne Bay
Kent
CT6 6DS

Company secretary

C N Wood

Accountants

Reeves & Co LLP
Chartered Accountants
37 St Margaret's Street
Canterbury
Kent
CT1 2TU

Bankers

Lloyds TSB
49 High Street
Canterbury
Kent
CT1 2SE

SNAAP (Special Needs Advisory and Activities Project)
(A company limited by guarantee)

Trustees' report
For the year ended 31 March 2014

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Special Needs Advisory and Activities Project (SNAAP) (the company) for the ended 31 March 2014. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee, with company number 06800689. and was set up by a Trust deed on 14 December 2004 . The charity is governed by a Memorandum and Articles of Association adopted on 22 June 2011.

The charity's objects are principally for the relief of children and young persons with disabilities or special needs, living in the East Kent area, by the provision of information, advice and support to their parents, leisure activities for the children and young people and such other charitable activities as the Trustees in their absolute discretion shall decide.

b. Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. Organisational structure and decision making

The charity is controlled by the Trustees, who delegate the day-to-day running of the charity to the Manager.

Objectives and Activities

a. Activities for achieving objectives

SNAAP's charitable purposes are for public benefit and fall within the description 'the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage' in the Charities Act.

In planning our activities we keep in mind the Charity Commission's guidance on public benefit and ensure that, through regular consultation with our service users, we provide services that meet their needs.

Our focus remains on providing leisure and social activities for disabled children and young people and support and information to their parent and carers.

We seek feedback from our families continuously and this, along with monitoring and evaluating our activities, ensures that our work remains focused on our stated aims and objectives and also proves we are providing high quality services.

We also ensure that the whole family's needs are taken into consideration, including non-disabled siblings when organising events.

We ask families to pay a small fee for some of SNAAP's activities as a contribution towards costs but if a family is unable to pay due to its financial circumstances we make sure the service is still available to them.

SNAAP works with a wide range of members of the public such as professionals, supporters, funders, interested parties and volunteers and therefore, also benefits the general public.